



THE  
**WHITE  
HOUSE**  
PREPARATORY SCHOOL

## The White House Preparatory School

### ADMISSIONS POLICY

#### *Aims of the school:*

- That every child has something to offer that is unique and valuable.
- That the curriculum must be broad and balanced with Art, Drama, Music, Languages and Sport being as important for lifelong learning as traditional academic subjects.
- That children are encouraged to develop a sound moral compass through kindness and empathy.
- That the long lasting love of learning is developed through a strong support system which includes home, family, their peers, their teachers and their school.
- All children should fulfil their potential in a safe, secure environment where they can enjoy being children.

The school is committed to providing parents with the choice of an appropriate and high quality education to children living in our local area. We believe that children have an entitlement to a broad and balanced academic and social curriculum, which is accessible to them, and to be fully included in all aspects of nursery and school life. We aim to support parents through the various transitions in school life and work with parents as partners in their child's education.

We believe that educational inclusion is about equal opportunities for all learners, whatever their age, gender, ethnicity, impairment, attainment or background. We ensure that prospective parents are fully aware of the ethos and principles of the nursery and school. We do this through our website, which is regularly reviewed, and by regular showarounds by the Headmaster and this policy document, available to prospective parents. We are also available to answer questions on the phone about the running of the school.

We aim for this school environment to be one in which all children can thrive with appropriate regard to their rights and preferences as individuals. All children should be valued in school. We will strive to eliminate prejudice and discrimination, and to



Principal Mrs M. McCahery Cert Ed Headmaster Joe Knight BA Hons, PCGE, NPQH

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develop an environment where children can flourish and feel safe. Inclusion is most likely to be successful if the diversity of all school members is welcomed and valued. The nursery and school recognises that individuals are unique in their interests, abilities, motivation and learning needs. All members of the school are entitled to be treated with respect and have their views taken into account.

Due to the co-educational nature of the school we aim to admit 50% boys and 50% girls.

**Process:**

The majority of the children within The Prep School have joined in the Nursery or in Reception at 4+.

The main intake to the school is in September of each year. This is also possible for Spring and Summer Terms.

**How can I visit the school?**

Parents are invited to attend an Open Morning or weekly showarounds where they will have the opportunity to meet with the Headmaster. This includes a tour of the school. Please contact [admissions@whitehouseschool.com](mailto:admissions@whitehouseschool.com) to reserve a place for showarounds and/or Open Day.

**How can I register?**

Parents may register their child either before or consequent to a visit to the school. To register, please request a registration form from [admissions@whitehouseschool.com](mailto:admissions@whitehouseschool.com) or you can do so online (<https://whitehouseschool.com/child-registration/>). A registration fee of £70 is applicable for each child registered. Children are placed on our lists in order of registration. A priority policy applies to siblings and children from the Woodentops SW12 and SW4 Day Nurseries.

**What happens once I have registered my child?**

Once registered we will continue to contact parents with updates on the school and at an appropriate moment to confirm their interest and potential offer of place.





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**Will you contact our current school?**

For Early Years we will share a transition form with their current setting and liaise with them.

For Year 1 and above, consequent to registration, ahead of any offer of place and where appropriate, we request verbal or written reports from the previous school or setting.

**When will you make an offer of place?**

Reception places are offered 22 months prior to entry.

For Year 1 and above, the Headmaster likes to meet with every child and this involves time spent in class with other children under the supervision of the class teacher. Children are invited to spend a morning or full day at school and invited to take part in lessons with special attention being paid to Numeracy and Literacy.

Consequent to a visit parents may receive a formal offer of place at which point there will be a stated period by which time the place will need to be accepted. Acceptance involves payment of deposit and return of signed acceptance documents. Currently the deposit required is £3,000 for each child entering Pre Reception, Reception or Years 1 to 6.

**How is our child introduced to their class?**

For Reception children we hold events prior to September to help familiarise and settle the children which includes meeting their new teacher.

For Year 1 and above, the children who are registered are invited to spend a session with their prospective class, in the term prior to their entry.

**Can a child join during the school year?**

The White House Prep School is a very settled community but places can become available during the year. Parents are welcome to enquire of these opportunities. The process of entry is similar to the September entry but is tailored specifically to the situation.





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**How do you operate your waiting list?**

Children are admitted in order of registration with specific priority given to siblings and pupils from the Woodentops Nurseries.

<b>Policy will be reviewed annually</b>			
Policy reviewed:	Sept 16	By:	Headteacher
Policy reviewed:	Sept 17	By:	Headteacher
Policy reviewed:	Sept 18	By:	Headteacher
Policy reviewed:	Sept 19	By:	Headteacher
Policy reviewed:	Sept 20	By:	Headteacher
Policy reviewed:	Sept 21	By:	Headteacher
Policy reviewed:	Sept 22	By:	Headteacher
Policy reviewed:	Sept 23	By:	Headteacher
Policy reviewed:	Sept 24	By:	Headteacher
To be reviewed:	Sept 25	By:	Headteacher



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